

*These minutes were approved at the June 1, 2006 meeting.*

**DURHAM HISTORIC DISTRICT COMMISSION  
MEETING MINUTES  
MAY 4, 2006**

Members Present:     Crawford Mills, Chair; Leslie Schwarz, Vice Chair;  
                             Erich Ingelfinger; Nick Isaak; Cathy Leach, Town Council Rep.

Members Absent:     Roger Jaques

- I.     The meeting was called to order at 7:06 p.m.
- II.    The minutes from the April 6, 2006 meeting were approved.
- III.   New Business:
  - A. The commission heard from Dick Lord concerning UNH's plans to sell 3.5 acres of property and the buildings of Highland House, whether the HDC could intercede to protect the buildings. After much discussion, it was decided that chair Crawford Mills would contact Richard Kelley (Planning Board chair), to draft a joint letter to UNH asking that the historic significance of Highland House be considered when considering proposals from potential buyers of the property. Although the HDC can act as a consultant to the Planning Board on plans that come forward, the commission at this time has no direct purview over Highland House or its sale.
  - B. Mr. Lord, as the new chair of the Durham Historic Association, also brought forth a proposal for a "Museum Open" flag that would hang outside the museum one afternoon per week. The Commission approved the concept and placement of the flag, but asked for further information to include additional options for hanging hardware, and seeing actual color swatches and samples. Mr. Lord was also advised to go through the procedural application process.
  - C. Mills did mention the HDC looking forward to working with the Historic Association in more collaborative ways in the future.
- IV.   Election of Officers
  - A. The following slate of officers were nominated, seconded, and approved:  
             Nick Isaak, Chair; Leslie Schwarz, Vice Chair; Erich Ingelfinger,  
             Secretary

V. Old Business:

- A. The commission continued discussion of the Historic District Overlay which was scheduled to go before the Planning Board on May 10. Only one minor change was suggested, and Cathy Leach was to contact Jim Campbell concerning that change. A public hearing on the overlay will be scheduled for May 24.
- B. There was continued discussion regarding the HDC brochure status. Leach reported that the brochure was on hold pending final approval of the Heritage Commission. The Commission agreed that the brochure needed to be done by early in the fall.
- C. The discussion on the HDC mission statement was tabled until the June meeting.